

Scrum Software Evaluation Checklist

Compare Scrum tools side by side before you shortlist, trial, or buy.

Evaluator: _____ Team: _____ Date: _____

Criterion	Pri. (H/M/L)	Score (1-5)	Notes	Red flag	Questions to ask vendor
Backlog refinement & prioritization				<input type="checkbox"/>	
Story mapping / hierarchy				<input type="checkbox"/>	
Sprint planning + capacity				<input type="checkbox"/>	
Estimation support				<input type="checkbox"/>	
Stand-up support				<input type="checkbox"/>	
Burndown / velocity analytics				<input type="checkbox"/>	
Blocker & risk visibility				<input type="checkbox"/>	
Release / roadmap visibility				<input type="checkbox"/>	
Stakeholder reporting				<input type="checkbox"/>	
Workflow flexibility				<input type="checkbox"/>	

Knockout questions

- Supports Scrum without heavy admin?
- Backlog, sprint, execution, and reporting in one place?
- Visibility trusted by team and stakeholders?

Scoring guide

- 5 = excellent
- 4 = strong fit
- 3 = workable
- 2 = weak fit
- 1 = not suitable

Decision summary

Top 3 tools: _____

Best overall fit: _____

Biggest risk/gap: _____

Next step: _____

Tip

Use the same priority and scoring rules for every tool.